



Non-Profit Grant Program

Coös ECONOMIC DEVELOPMENT CORPORATION

P.O. BOX 205 LANCASTER, NH 03584

General Information

Periodically, Coös County may make funds available through Coös Economic Development Corporation (CEDC), a N.H. Regional Development Corporation. CEDC is then obligated to prudently disburse these funds to eligible applicants to promote economic development throughout the county.

The following application is intended to give structure and process to the disbursement of a portion of these funds.

Eligibility

The CEDC Grant Fund will accept proposals from organizations located in Coös County, New Hampshire. Non-profit organizations and community groups working in the areas of economic development are encouraged to apply. Organizations recognized as tax-exempt by the IRS are eligible, including U.S. nonprofit organizations with 501(c)(3) status.

CEDC will grant up to \$2,500.00 with a 10% requester match amount.

Evaluation Criteria - Economic Development

The Coös Economic Development Corporation's priorities for issuing grants includes identifying initiatives that clearly demonstrate that they strengthen the region's economic growth, stimulate consumer spending for existing businesses, enhance public use of the region's natural resources with a related trickle-down effect on Economic Development, as well as attract new businesses to Coös County.

Grant Program Vision

"To provide stimulus for new and existing businesses, and other proactive community organizations in Coös County, to support efforts that ultimately culminate in sustainable economic development, while fostering a strong and diverse workforce, sustainable employment and a thriving business environment."

Key Dates

This program has a rolling application process and applications will be evaluated on a first come, first served basis. Applicants are encouraged to apply early in the Organization's fiscal year (January 1 – December 31) to access the largest pool of available funds.

Organization/Individual Basic Information

Organization Name: _____

Employer Identification Number (EIN): _____

Address: _____

Phone: _____ Email: _____

Web Address _____

Primary Contact(s) _____

Other Contact Information _____

What is the mission or function of your business or organization?

Date of Application: _____

Name of Project: _____

Total Project Costs: _____

Grant Amount Requested: _____ (\$2500 Maximum)

Requestor Match Amount (10%): _____

Note 1: Fill the above basic organization information out. Then print, scan and email with Subject "CEDC Grant Application" include with the narrative portion of the grant application found on the next page.

Note 2: Funds are disbursed on a reimbursement basis (provide receipts at key intervals of projects and funds will be released)

Grant Match Pledge Agreement

WHEREAS, the Awardee pledges to match one hundred percent (10%) of funding granted through the Coös Economic Development Corporation (CEDC) as part of its Grant Program.

AND in so pledging this match, the Awardee agrees to utilize granted funds for the purpose(s) as outlined in the original grant application.

NOW, THEREFORE, in consideration of the covenants and benefits set forth herein, the Awardee agrees as follows for any such grant:

1. Awardee pledges to match, and CEDC will accept match, if submitted estimates and invoices are shown to include project related costs for materials, project labor, professional services, or any combination thereof, and have totals that meet the minimally required 10% match threshold.
2. CEDC shall award grant funding to Board Approved Applicants prior to the start of project with the understanding that all grant funds will be utilized as outlined in the Work Plan and Budget sections of the Awardee's application. Any requests for change in use will be submitted in writing to the CEDC Executive Director for review and approval.
3. Awardees will satisfy project work plan through submission of supporting documentation prior to, or within ten (10) business days of, project completion.
4. Documents will be mailed or emailed to the following addresses:

CEDC
PO Box 205

Lancaster, NH 03584

-or-
execdirector@coosedc.org
5. CEDC will **reimburse** the grant awardee upon receipt of project completion invoices within 30 business days.
6. CEDC reserves the right to rescind grant awards that do not adhere to the requirements as stated in Sections 1,2, or 3.

Undersigned hereby certifies that the enclosed application information including all attachments, exhibits, schedules, and supporting documents are valid, accurate and complete as of the stated date(s). False statements may result in the forfeiture of benefits.

By my signature below, I hereby attest that all proper permits and approvals are in place. I also agree to be bound by the terms of the Pledge Agreement. Awardee agrees to these terms as of the date of receipt of any pledge of match to CEDC.

Sign below:

PRIMARY APPLICANT:

Name (please print)_____

Signature_____

Date_____

CO-APPLICANT:

Name_____

Signature_____

Date_____

Grant Application Narrative Requirements
Please address the following (up to four pages)

1. **Need or Opportunity:** Describe the need or opportunity for your economic initiative in the community, including back-up data as appropriate. How does this tie into CEDC's evaluation criteria for economic development and this grant program's vision? **(25 Possible Points)**
2. **Implementation Plan:** Describe the goals, objectives and activities you will implement to address the need or opportunity identified above and a timeline for your proposed work (estimate the Begin and End date of this portion of your initiative). **(20 Possible Points)**
3. **Evaluation Plan:** Describe the specific outcomes that will happen as a result of your proposed work, including the evaluation tools you will use to monitor your work. **(20 Possible Points)**
4. **Financial Plan & Project Budget:** Describe what part of the work you plan to support with grant funds, including other sources of funds applied for or already committed. Show itemized income and expenses for the proposed work **(25 Possible Points)**
5. **Sustainability:** Describe how activities will continue beyond the proposed funding period. **(10 Possible Points)**
6. **Collaborating Organizations:** If applicable, list other organizations working with you on this effort. **(Required, no points awarded)**
7. **Important Note:** When the grant application package is complete, send a single PDF file to execdirector@Coosedc.org. If letters of support (optional) are part of your grant application, please include in your single PDF File application.
8. **These competitive grant award recommendations will be made by the CEDC Grant Committee based on those applications that achieve the highest point scoring (out of 100).**

Financial Privacy Policy

As an organization entrusted with sensitive information, we respect the privacy of our customers and are committed to treating customer information responsibly. The following is our Financial Privacy Policy.

What Information We Collect

We may collect “nonpublic personal information” about you from the following sources:

- Information you provide us, such as on applications or other loan account forms
- Information about your transactions with us, our affiliates, or others
- Information we receive from third parties such as credit bureaus

“Nonpublic personal information” is nonpublic information about you that we obtain in connection with providing a financial product or service to you. For example, nonpublic personal information includes information regarding your loan balance and payment history.

What Information We Disclose

Under Federal law, we may share information about our experiences or transactions with you or your company (such as your loan balance and payment history with us) with companies related to us by common control or ownership (“affiliates”). However, where state law may be more restrictive, we will abide by the more restrictive requirements.

In order to expedite the processing and servicing of financial products on your behalf, we may need to disclose nonpublic personal information about you to “nonaffiliated third parties: (i.e., third parties that are not members of our corporate family) in certain circumstances. However when we do, we will require them to protect the confidentiality of your information. For example, we may disclose nonpublic personal information about you to third parties such as attorneys or appraisers, if applicable; or to government entities as required by law or in response to subpoenas; and to reputable credit reporting agencies (“credit bureaus”).

If you decide to close your loan account(s) or become an inactive customer, we will continue to adhere to the privacy policies and practices described in this notice.

Our Security Procedures

We will always maintain control over the confidentiality of our customer information, which includes having physical, electronic and procedural safeguards that comply with all applicable standards. We will permit only authorized employees, who are trained in the proper handling of customer information, to have access to that information in order to provide you with quality products and superior service. All our operational and data processing systems are in a secure environment that protects your account information from being accessed by third parties.